

NPA Programme Security Advisory Group Terms of Reference	Version: Draft Date: October 2018
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<b>PAY.UK Owner</b>	Security & Design Workstream Lead
<b>Advising</b>	Security & Design Workstream
<b>Date ToR Agreed</b>	ToR to be agreed during the first meeting
<b>Date for ToR Review</b>	These terms of reference will be reviewed, and amended if considered necessary or desirable, on a 6 monthly basis.
<b>Meeting Frequency</b>	Monthly
<b>Chair</b>	Security & Design Workstream Lead
<b>Stakeholder Representatives Required</b>	A cross section drawn from: <ul style="list-style-type: none"> <li>- the PSP community spanning large, medium &amp; small/challengers</li> <li>- Third Party Service Providers/FinTechs</li> <li>- Directly Submitting Organisations e.g. Corporate</li> <li>- Industry Representatives, e.g. NCSC, as required</li> </ul>
<b>Stakeholder Representation Criteria</b>	<ul style="list-style-type: none"> <li>- Solid knowledge of industry best practice on payments security</li> <li>- Thorough understanding of security protocols, encryption standards, digital signing algorithms and security threat analysis</li> <li>- Must be able to commit to monthly face-to-face meetings with interim conference calls if required</li> </ul>
<b>PAY.UK Representatives</b>	<ul style="list-style-type: none"> <li>- NPA Security Architect</li> <li>- PMO</li> </ul>

<b>Purpose</b>
To provide advice to the NPA programme on matters relating to security elements of the NPA solution.

<b>Objectives</b>
<p>Advise and support on:</p> <ul style="list-style-type: none"> <li>- Development of the NPA security framework</li> <li>- Ongoing assessment of the NPA threat analysis</li> <li>- Adoption of industry best practice and security standards throughout the solution</li> <li>- Assurance that appropriate security controls, both physical and logical, have been implemented in line with the programme's risk appetite and security principles</li> <li>- Development of the NPA Security Code of Conduct</li> <li>- Consideration of the impacts to stakeholders of the proposed security approach</li> </ul>

<b>Method of Working</b>
<ul style="list-style-type: none"> <li>- The Security Advisory Group will operate in accordance with PAY.UK's rules, policies and best practices.</li> <li>- The NPA programme will represent the view of the Security Advisory Group within recommendations and at the NPA Programme Board as required.</li> </ul>

<b>Administration</b>
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- The NPA programme shall circulate an agenda and relevant paperwork to eligible participants in sufficient time for review in advance of each meeting and take minutes at each NPA Security Advisory Group meeting.
- Minutes of the Security Advisory Group shall be approved by the Chair.
- Minutes of the Security Advisory Group will not be published outside PAY.UK and the eligible participants that register an interest.

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