

NPA Programme Work Stream C_ Enhanced Data Advisory Group Terms of Reference	Version: Draft Date: November 2018
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Pay.UK Owner	Workstream C – Enhanced Data Project Manager
Advising	Workstream C- Enhanced Data
Date ToR agreed	ToR to be agreed during the first meeting
Date for ToR review	These terms of reference will be reviewed, and amended if considered necessary or desirable, on a 6 monthly basis.
Meeting frequency	<ul style="list-style-type: none"> - The Enhanced Data NPA Advisory Group will convene monthly. - Meetings are to be held in person, unless otherwise agreed. - Ad-hoc conference calls may be required
Chair	<ul style="list-style-type: none"> - Marian Bunton
Stakeholder Representatives Required	A cross section drawn from: End User Businesses, Financial Services Providers, Government Bodies and <ul style="list-style-type: none"> - Consumer Representatives
Stakeholder Representation Criteria	<ul style="list-style-type: none"> - Relevant Payments expertise - Parties impacted by Enhanced Data - Must be able to commit to monthly face-to-face meetings with interim conference calls if required
Pay.UK Representatives	<ul style="list-style-type: none"> - Workstream C Project Manager - Workstream C Business Analyst When required: <ul style="list-style-type: none"> - Pay. UK Standards Team - Pay. UK Data Protection Officer

Purpose
Provide advice (non-binding) to the programme on its Enhanced Data approach, plan and process.

Objectives
Advise and support on: <ul style="list-style-type: none"> - Industry appetite - Enhanced Data Approach and plan - Use Cases - Customer Journey - Business Requirements - Further market engagement

Method of working
<ul style="list-style-type: none"> - The NPA Enhanced Data Advisory Group will operate in accordance with Pay.UK rules, policies and best practice. - The NPA Programme will represent the view of the Enhanced Data Advisory Group at the NPA Programme Board as required.

Administration
<ul style="list-style-type: none"> - The NPA programme shall circulate an agenda and relevant paperwork to all eligible participants in sufficient time for review in advance of each meeting and take minutes at each NPA Enhanced Data Advisory Group meeting. - Minutes of the NPA Enhanced Data Advisory Group shall be approved by the attendees or

their delegates.

- Minutes of the NPA Enhanced Data Advisory Group will not be published outside Pay.UK.

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