

## Role Profile

<b>Position Title</b>	<b>Enterprise IT Architect</b>
<b>Position Code</b>	
<b>Directorate</b>	Standards
<b>Reports to (Position)</b>	Head of Architecture (or equivalent)
<b>Role type</b>	<input type="checkbox"/> Permanent <input checked="" type="checkbox"/> Fixed Term <input type="checkbox"/> Secondment <input type="checkbox"/> Contract
<b>Contract Term (if applicable)</b>	6 months
<b>Line management Responsibilities?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Grade</b>	18
<b>Working hours</b>	<input checked="" type="checkbox"/> Full time <input type="checkbox"/> Part time         FTE:
<b>Location</b>	2 Thomas More Square, London E1W 1YN. Reasonable travel.
<b>Context of the role</b>	<p>Pay.UK maintains and develops the UK retail payment systems and standards that are core to the economy being able to function on a day-to-day basis.</p> <p>From Bacs to Faster Payments and cheques – we act as the single operator for all UK retail payments. We put the needs of consumers and businesses at the heart of everything we do, working in the public interest to ensure that the systems the country relies on for its banking transactions are safe, open, innovative and resilient.</p> <p>Our payment systems underpin the services that enable funds to be transferred between people and institutions. In 2018, the UK’s retail payment systems processed 8.8 billion transactions worth £7 trillion through Bacs Direct Credit, Direct Debit, Faster Payments, and cheques.</p> <p>Every day, individuals and businesses use the services we provide to get their salaries, pay their bills and make online and mobile banking payments. Our vision for the future is to enable a vibrant economy, with Pay.UK delivering the best-in-class payment infrastructure and standards for the benefit of consumers and businesses nationwide.</p> <p>The Standards Directorate actively engage with the wider payments ecosystem</p>

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	<p>to take to market Pay.UK standards to enable Pay.UK service propositions and other Standards to enable market facing outcomes enabled by common industry standards.</p> <p>We lead the operation of the Pay.UK Standards Authority to become the convening point for the payments ecosystem to focus on standards as a basis to drive competition and innovation. Developing Pay.UKs strategic role and to be able to identify and bring through c-suite and executive approval payment market opportunities to be enabled by setting industry Standards.</p> <p>Collaborating with the central bank and other crucial agencies and stakeholders to ensure value-based delivery for the benefit of a vibrant UK economy and our mutual participants.</p> <p>The Directorate also lead the Pay.UK enterprise architecture for each component owned and/or actively managed by Pay.UK across the business, service lines and the NPA. Driving coherence and value through the enterprise design for changes across Pay.UK.</p> <p>Engage with Assurance and Risk functions to ensure that standards and architecture underpin a robust and resilient payments infrastructure. This specifically includes decision making to balance the strategic objective of robustness and resiliency with being agile and enabling competition and innovation.</p>
<p><b>Role Dimensions</b></p>	<p>Permanent workforce: circa 30</p> <p>Contractor workforce: circa 10</p>
<p><b>Summary of Role</b></p>	<p>Baseline the Pay.UK Corporate IT architecture, working with the Chief Services Office, and provide architecture support in the move to a simplified platform leveraging value from existing enterprise assets.</p>
<p><b>Key Accountabilities</b></p>	<p>Principal Accountabilities</p> <ul style="list-style-type: none"> <li>• Baseline the Pay.UK Corporate IT architecture, working with the Chief Services Office, and provide architecture support in the move to a simplified platform leveraging value from existing enterprise assets.</li> <li>• Drive coherence and value through the enterprise design for changes across Pay.UK.</li> <li>• Be part of the governance for major design changes across Pay.UK</li> </ul>

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	<ul style="list-style-type: none"> <li>Assist the Senior Enterprise Architects in providing architectural advisory expertise internally, e.g. key change programmes of work, Ops, Assurance etc., and externally (to the wider market and innovation community).</li> </ul> <p>Other obligations:</p> <ul style="list-style-type: none"> <li>Ensure compliance with all Pay.UK policies and procedures and complete required compliance training in a timely manner.</li> <li>Comply with Pay.UK’s Data Protection Policy and all associated procedures and processes and communicate any data protection risks to the Data Protection team without delay.</li> <li>Promote diversity and inclusion across Pay.UK to build a workforce that reflects the users we serve and provides equal opportunity for all colleagues.</li> </ul>
<b>Behaviours</b>	Aligned with Pay.UK Values
<b>Internal &amp; External Interactions</b>	<ul style="list-style-type: none"> <li>Governance</li> <li>Pay.UK Executive team</li> <li>Pay.UK Operations, Risk &amp; Compliance, Regulatory Engagement, General Counsel, and other Pay.UK Directorates as relevant</li> </ul>
<b>Qualifications and Experience</b>	<ul style="list-style-type: none"> <li>Extensive experience in defining Corporate IT architecture</li> <li>Good stakeholder management skills, including at an executive level</li> <li>General understanding of the financial services industry and the retail payments market would be beneficial</li> <li>Degree educated, or equivalent and relevant work experience.</li> </ul>
<b>Core Skills and Competencies</b>	<ul style="list-style-type: none"> <li>Good experience working with an architecture modelling tool (e.g., Sparx) using ArchiMate</li> <li>Good experience with cloud-based infrastructure, specifically Azure. IaaS, PaaS, SaaS, and integration patterns with hybrid, federation, etc.</li> <li>Stakeholder engagement</li> </ul>

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	<ul style="list-style-type: none"> <li>• Ability to act as a change agent and inspire others through conviction, vision, and the ability to formulate and articulate direction.</li> <li>• Results and goal orientation, the ability to set realistic yet ambitious and measurable goals and objectives.</li> <li>• Good problem solving and decision-making skills.</li> </ul>
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### Version Control

Document Owner	People Directorate			
Version number	2.0			
Governance	Draft:	Review:	Approve:	Approval Date:
Review Frequency			Next review date:	
Document reference				

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