

## Role Profile

Role Title	<b>Standards Testing Manager</b>
Directorate	Strategy
Reports to	Standards Delivery Manager
Role type	<input type="checkbox"/> Permanent <input checked="" type="checkbox"/> Fixed Term <input type="checkbox"/> Secondment <input type="checkbox"/> Contract
Line Manager responsibilities (Yes/No)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Level	15
Location	2 Thomas More Square, London with reasonable travel
About Pay.UK	<p>Pay.UK maintains and develops the UK retail payment systems and standards that are core to the economy being able to function on a day-to-day basis.</p> <p>From Bacs to Faster Payments and cheques – we act as the single operator for all UK retail payments. We put the needs of consumers and businesses at the heart of everything we do, working in the public interest to ensure that the systems the country relies on for its banking transactions are safe, open, innovative and resilient.</p> <p>Our payment systems underpin the services that enable funds to be transferred between people and institutions. In 2019, the UK’s retail payment systems processed 9.2 billion transactions with a combined value of £7.4 trillion through Bacs Direct Credit, Direct Debit, Faster Payments, and cheques.</p> <p>Every day, individuals and businesses use the services we provide to get their salaries, pay their bills and make online and mobile banking payments. Our vision for the future is to enable a vibrant economy, with Pay.UK delivering the best-in-class payment infrastructure and standards for the benefit of consumers and businesses nationwide.</p>

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<p>About the Directorate</p>	<p>Strategy Directorate (what are our responsibilities?):</p> <p>To own and drive the Pay.UK Corporate Strategy, communicating and embedding the culture across the organisation.</p> <p>To actively engage with the wider payments ecosystem to take to market Pay.UK services. Develop and apply a commercial approach to the delivery of Pay.UK’s propositions and services to the market. Support development of end-to-end service propositions that can be delivered by the market which considers all stakeholder needs.</p> <p>Foster innovative development through the provision of collaboration environments. Manage the ecosystem innovation strategy and policies to foster a community who collaborate and drive innovative ideas and solutions for the payment ecosystem. Manage the development of strategic insight and research to support the payment ecosystem end to end.</p> <p>Own, monitor and actively manage the end to end payments ecosystem and drive the strategic objectives of the market while considering requirements and impacts across all stakeholders in the end-to-end value chain.</p> <p>Drive the Business outcomes in the NPA programme, having overall responsibility to define and ensure that the business requirements of Pay.UK are delivered by the programme, through all phases.</p>
<p>Summary of role</p>	<p>This role is specific to the ‘testing’ practise.</p> <p>It will require specific experience and skills to develop example and sample messaging content unique to the NPA and to ensure that all tools and hosted services are able to consume, support and extend testing stages or phases as the new standard is developed and published.</p> <p>The role can provide consultative advice to Pay.UK colleagues, Participants and end-user representatives in how to prepare, execute, monitor and rework or adjust their testing.</p> <p>The new standard for the NPA will in itself require Pay.Uk to provide sample test files for Participants and ecosystem actors to utilise as part of their readiness and assurance. As well as provide tools, environments, to host static and dynamic testing to ensure i) that the prime vendor’s solution is ‘as expected’ and that ii) Participants re Developing a new standard of this criticality are able to test alone (self-certification) else bi-laterally in a</p>

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	controlled environment for their assurance that transitioning success will likely be achieved.	
Commitment and time period	<input checked="" type="checkbox"/> Full time <input type="checkbox"/> Part time	75-100 FTE (%)
	Time period: - 12 months	
Internal & External Interactions	<ul style="list-style-type: none"> <li>• Director of Strategy (Pay.UK)</li> <li>• NPA Programme teams and leadership (Pay.UK)</li> <li>• Director of Standards (Pay.UK)</li> <li>• Standards Authority (Pay.UK)</li> <li>• Pay.UK Operations, Risk, Regulatory Engagement, General Counsel, and other Pay.UK Directorates as relevant</li> <li>• Participant and end-user representative fora (external)</li> </ul>	
Accountabilities	<p>Principal Accountabilities</p> <ul style="list-style-type: none"> <li>• Supports and act as a proxy for the Technical Testing Lead.</li> <li>• Develop the testing collateral e.g. but not limited to sample and example xml files, guides and user documentation.</li> <li>• Collaborate with relevant teams to determine testing ‘best practises’ regarding static and dynamic testing of the new standard and ISO 20022 messages.</li> <li>• Coordinate and ensure that transition planning aligns to the available of testing content and tooling for Participants.</li> </ul>	
Knowledge and Experience	<ul style="list-style-type: none"> <li>• Proven expertise and experience of working in complex payments organisations e.g. payment service operator or financial institution or</li> </ul>	

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	<p>payment solutions provider.</p> <ul style="list-style-type: none"> <li>• Proven experience of working in teams with a high level of technical expertise and specialisation in testing financial messages.</li> <li>• Knowledge of payments’ standards using ISO / xml messages; creation, maintenance, enhancement relating to industry and global initiatives, UK retail (and knowledge of wholesale) payments and clearing &amp; settlement.</li> <li>• Proven experience of developing positive / negative test files e.g. samples and examples using xml</li> <li>• Proven experience in establishing testing practises</li> <li>• Proven experience in working with prospective vendors of testing tools e.g. repositories, content creation and management and simulators</li> <li>• Proven experience of working on a multi-year Programme requiring cross-team collaboration to achieve commonly agreed outcomes in a regulated environment and where value for money (by industry sponsors) is a key performance measure.</li> <li>• Must have specific knowledge of testing ISO messages i.e. preparation of sample and example files for Participants’ developers and testers. Ensuring files align to the published standard.</li> <li>• Must have a detailed knowledge of the ISO 20022 (payment) message set.</li> <li>• A detailed understanding and experience in UK payments.</li> <li>• Experience of engaging with testing service providers and tooling.</li> <li>• Demonstrate the ability to liaise with management of external organisations from Participants and end-user representatives, regulators, other market infrastructure providers and payment service operators.</li> <li>• Proven ability to provide consultative advice to Pay.UK colleagues, Participants and end-user representatives in how to prepare, execute, monitor and rework or adjust their testing.</li> <li>• Experience of working with different teams within an organisation to reach consensus</li> </ul>
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	<p>Other Obligations</p> <ul style="list-style-type: none"> <li>• Data Protection <ul style="list-style-type: none"> <li>○ Ensures that policies and procedures are followed and that staff receives appropriate training, that a local risk register is developed and regularly monitored and reviewed.</li> <li>○ Complies and / or ensures compliance with Pay.UK Data Protection policy, processes and all relevant legislation. This includes maintaining team specific retention schedules, records of data processing and ensuring that any data protection risks are identified, communicated and mitigating actions put in place.</li> <li>○ Maintains effective communication on data protection compliance with the CPO and DPO as appropriate.</li> <li>○ Identifies section specific data protection risks, and mitigating actions, communicating these to the CPO and DPO without delay.</li> <li>○ When aware, communicates, in confidence, to the CPO and / DPO, data protection risks likely to impact the organisation as a whole.</li> </ul> </li> </ul>
<p>Qualifications and Training</p>	<ul style="list-style-type: none"> <li>• Standards, payments and ISO message experience gained in Financial Services</li> </ul>
<p>Competencies</p>	<ul style="list-style-type: none"> <li>• <b>In alignment with Pay.UK competency framework.</b></li> </ul>

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## Version Control

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Document Owner				
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Governance	Draft:	Review:	Approve:	Approval Date:
Review Frequency			Next review date:	
Document reference				

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